

Two Awards Annually

**COLLEGE OF HUMAN ECOLOGY KANSAS STATE UNIVERSITY
FACULTY RESEARCH EXCELLENCE AWARD**

Amended December, 11, 1989

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At the center of the College of Human Ecology's three-fold mission of instruction, research, and extension is the expansion of knowledge and the creation of new understandings. Research and scholarly activity involve many topics in the College of Human Ecology. The College of Human Ecology, knowing that its own excellence lies in the achievements of its faculty, recognizes superior accomplishment in research, scholarly and creative activities, and discovery (RSCAD) through the Faculty Research Excellence Award.

Faculty members are nominated by their colleagues and are chosen by their peers for this award. An individual who has conducted research or creative activity of truly outstanding quality may be honored this way. The intent is to make two awards annually, provided there are qualified nominees.

Nominations for the Faculty Research Excellence Award may be submitted according to the following guidelines. Answers to questions about the guidelines may be obtained by contacting the Chair of the Faculty Affairs Committee.

GUIDELINES

Criteria:

- 1) Nominations are made for research, scholarly and creative activities and discovery (RSCAD) relevant to the mission of the College of Human Ecology, conducted within the past five years, and performed while the faculty member is employed by Kansas State University. The mission of the college is *"to discover, disseminate and apply knowledge to meet basic human needs and improve the human condition. This knowledge advances professions, public policies, human service, business and industry."*
- 2) Nominations are based upon research or creative activity with a single coherent theme, rather than a diverse body of work or a long-term record of productivity. Research meriting recognition includes both basic and applied research; creative activity that has the potential to impact populations, environments, and communities; and scholarly activities that impact the well-being of individuals. Members of the faculty who demonstrate research excellence in hypothesis or non-hypothesis driven research, interdisciplinary and collaborative research, policy-driven scholarly activities, and/or research generating patents should be nominated for a faculty research excellence award.

Eligibility:

- 1) Nominees must be current College of Human Ecology faculty with at least a half-time appointment in the College.

- 2) An individual who receives the award may be nominated again for a different endeavor.

Procedures:

- 1) An announcement letter and nomination form will be sent to all faculty in the College.
- 2) Nominations must be made by the due date by any College of Human Ecology faculty member (including department heads). In the case of cross-disciplinary research or creative activity not uniquely associated with a single department, a nomination may also be made by a group of faculty members.
- 3) Nomination materials will be evaluated by a review committee consisting of members of the Faculty Affairs Committee. Nominees for the award may not serve on the review committee. Faculty on the committee who submit a letter for a nominee may not vote for applicants of this award. School Director/Department Heads may discuss the nominees' applications, but will not vote. Each member of the review committee will evaluate materials submitted by/on behalf of each nominee. The members will discuss the nominees and recommend up to two for the award.
- 4) Since the members serving on the review committee may not be experts in the nominee's field, it is imperative that nomination materials communicate the reasons for considering the work superior relative to other work in the field.
- 5) The nominee must follow the award guidelines in order for the committee to consider their application. All nominees will be notified and will then be given instructions to electronically submit application materials to the designated KSOL/Canvas website. The following application materials are to be incorporated into one pdf file and be submitted by the due date:
 - a. Name, rank, and department name
 - b. Title of the work on which the nomination is based.
 - c. A very brief description (limit one paragraph), in language understandable to the general public, of the work upon which the nomination is based and the recognition it has received in its discipline.
 - d. Describe why the work is considered outstanding. Include reviews, publications, citations, presentations, etc. Funding by external agencies, while not essential as an independent criterion, may be cited. Limit this section to five pages.
 - e. Three letters of support relating to the specific project(s) are to be submitted electronically to the nominee for inclusion in their complete application file. These letters should be from individuals well qualified in the field, at least one of whom is not affiliated with the College of Human Ecology or with the project itself.
 - f. A brief, current résumé (limit 10 pages).
 - g. Do not submit additional materials such as books, design projects, copies of papers, slides or recordings. The review committee will request such material if it is needed. In general, reviewers from other disciplines must rely upon the evaluations and expertise

of the sources quoted in the nominations rather than upon their own knowledge of the subject matter.

- 6) Following the committee's evaluation of the applications, the chair of the review committee will submit a written recommendation to the Dean. The Dean will notify the award recipient and the candidates who did not receive the award before announcing the award to the faculty, staff, and students.

The Award

- 1) The award will consist of a certificate and \$2,500 from the College of Human Ecology Foundation funds for each awardee.
- 2) The award will be presented annually at a College of Human Ecology spring all-college meeting or at the fall forum.
- 3) The name of the recipients and reasons for selection will be sent to media outlets, and to appropriate national publications in the recipients' discipline.