

Annually

**COLLEGE OF HUMAN ECOLOGY
FACULTY RESEARCH EXCELLENCE AWARD
AMENDED DECEMBER 11, 1989**

Edited January 22, 2003

At the center of the College of Human Ecology's three-fold mission of instruction, research, and extension is the expansion of knowledge and the creation of new understandings. Research and scholarly activity involve the exploration of new frontiers in design creation, polymer and biochemical investigation, management systems, and behavior insights. In the College of Human Ecology, the full range of activities are evaluated.

The College of Human Ecology, knowing that its own excellence lies in the achievements of its faculty, recognizes superior accomplishment in scholarship, including research and creative activities through the Faculty Research Excellence Award.

Faculty members are nominated by their colleagues and chosen by their peers for this award. An individual who has conducted research or creative activity of truly outstanding quality may be honored this way. The intent is to make one award annually, provided there is a qualified nominee.

Nominations for the Faculty Research Excellence Award may be submitted according to the following guidelines. Answers to questions about the guidelines may be obtained by contacting the Chair of the Faculty Affairs Committee.

GUIDELINES

Criteria:

- 1) Nominations are made for scholarship, including research and creative activities relevant to the mission of the College of Human Ecology, conducted within the past five years, and performed while the faculty member is employed by Kansas State University.
- 2) Nominations are based upon research or creative activity with a single coherent theme, rather than a diverse body of work or a long-term record of productivity. Documentation of research or creative activity will vary according to the discipline. It is important that the work has an identifiable focus of creativity. Peer review of the research or creative activity is required, e.g. refereed journal article, juried invitational exhibit, national meeting presentation or juried presentation at a state or national competition.

Eligibility:

- 1) Nominees must be current College of Human Ecology faculty with at least a half-time appointment in the College.

- 2) An individual who receives the award may be nominated again for a different endeavor.

Procedures:

- 1) Nominations may be made by any College of Human Ecology faculty member (including department heads). In the case of cross-disciplinary research or creative activity not uniquely associated with a single department, a nomination may also be made by a group of faculty members.
- 2) Nominations will be evaluated by a Review Committee consisting of the elected members of the Faculty Affairs Committee. Nominees for the award may not serve on the Review Committee. In the event that a Review Committee member is nominated, the faculty Council representative from that department will serve as a replacement on the Review Committee.
- 3) Since the members serving on the Review Committee may not be experts in the nominee's field, it is imperative that nominations communicate the reasons for considering the work superior relative to other work in the field.
- 4) Nominations should be submitted in the following format:
 - a. Name, rank, and department nominee
 - b. Title of the work on which the nomination is based.
 - c. A very brief description, in language understandable to the general public, of the work upon which the nomination is based and the recognition it has received in its discipline.
 - d. The rationale for considering the work outstanding. (As justification, include reviews, publications, citations, presentations, etc. Funding by external agencies, while not essential as an independent criterion, may be cited. Limit this section to five pages.)
 - e. Three letters of support relating to the specific project(s). (These letters should be from individuals well qualified in the field, at least one of whom is not affiliated with the College of Human Ecology or with the project itself.)
- 5) Submit eight copies of each nomination to Debby Hiett, Administrative Assistant to the Dean of Human Ecology (Justin 119) by the due date. Staple copies of the nomination in the upper left hand corner. Do not use binders, plastic folders, or other covers. Do not submit materials such as books, design projects, copies of papers, slides or recordings. The Review Committee will request such material if it is needed. In general, reviewers from other disciplines must rely upon the evaluations and expertise of the sources quoted in the nominations rather than upon their own knowledge of the subject matter.
- 6) Following evaluation of the nominees, the Review Committee will submit a written recommendation to the Dean. The Dean will notify the award recipient and the candidates who did not receive the award before announcing the award to the faculty, staff, and students.

- 7) The Dean's Office will make arrangements for all nominees to have a current photo taken for publicity purposes.

The Award

- 1) The award will consist of an inscribed plaque and \$2,500, with the support of the College of Human Ecology Foundation funds.
- 2) The award will be presented annually at the Spring Commencement for the College of Human Ecology and at the Fall Forum.
- 3) The name of the recipient and reasons for selection and a current photo will be sent to local and state media, and to the appropriate national publications in the recipient's discipline.