

**College of Human Ecology, Kansas State University**

**DAWLEY-SCHOLER AWARD FOR FACULTY EXCELLENCE  
IN STUDENT DEVELOPMENT**

**Nomination and Selection Procedure**

Edited November 23, 2009

**Purpose:**

This award recognizes and rewards outstanding achievement in the area of student development resulting in the personal/professional/educational growth of one or more students.

**The Award:**

- The award is \$2,500.
- The intent is to make one award annually, provided there is a qualified candidate.
- The award will be presented at the Spring Commencement for the College of Human Ecology and the Fall Forum.
- The name of the recipient and reasons for selection will be sent to local and state media, and to the appropriate national publication in the recipient's discipline.

**Criteria:**

Nominations will recognize a candidate who demonstrates an observable commitment to an endeavor outside the sphere of self-interest as well as concern and compassion in the following ways:

- Goes "above and beyond" the regular duties as defined by his/her position.
- Recognizes students as individuals; emphasizes the importance of personal goals.
- Demonstrates a caring attitude toward students.
- Fosters and encourages personal growth.
- Challenges students to achieve beyond their expectations.
- Shows sensitivity to cultural, racial, and ethnic diversity.
- Demonstrates accessibility to students.
- Assists students in monitoring and evaluating their educational and professional progress.
- Develops mentoring relationships.
- Challenges students to reach their potential.

**Eligibility:**

1. Any permanent faculty member or administrator with an appointment in the College of Human Ecology is eligible to receive this award.
2. An individual may receive the award more than once, but not consecutively.

**Nomination Forms:**

Nomination forms are attached. Please call the Chair of Faculty Affairs if you have any questions.

**Procedure:**

1. A current or former student, faculty member, or an administrator may make nominations. (Faculty members may not nominate themselves.)
2. The nomination process should proceed as follows:
  - A. The nominator submits two copies of the completed nomination form to Debby Hiatt, Administrative Assistant to the Dean, College of Human Ecology (JU119) by the due date.
  - B. Candidate is notified immediately.
  - C. If interested, the candidate is given a copy of the completed nomination form and asked to submit the names, addresses, telephone and FAX numbers of five people (other than the nominator) willing to complete and submit a supporting form to Debby Hiatt, Administrative Assistant to the Dean, College of Human Ecology (JU119) by the due date.
  - D. The Chair of Faculty Affairs will send a supporting form to the five individuals selected by the candidate. The candidate must submit eight copies of the following to Debby Hiatt, Administrative Assistant to the Dean, College of Human Ecology (JU119) by the due date. She will distribute the copies to each of the Faculty Affairs Committee members.
    - A statement of his/her philosophy of student development or the faculty-student experience.
    - Any supporting documentation deemed appropriate by the candidate.
3. Nominations will be evaluated by the voting members of the Faculty Affairs Committee. In the event that a Faculty Affairs Committee member is nominated, the Faculty Council Representative from that department will serve as a replacement on the Faculty Affairs Committee for the purpose of evaluating potential recipients for this award.
4. Following evaluation of the nominees, the Faculty Affairs Committee will submit a written recommendation to the Dean of the College of Human Ecology. The Dean will notify the award recipient and the candidates who did not receive the award before announcing the award to the faculty, staff, and students.