



K-State Center on Aging Gerontology Studies Options

www.humec.k-state.edu/aging



Secondary Major in Long-Term Care Administration

A student completing this secondary major will be eligible to take the licensing exams that are required for Adult Care Home Administrators in Kansas. The emphasis in long-term care administration includes courses that cover the Social Security Title XIX Core of Knowledge requirements for administrator licensure. Courses may count for more than one area. The ten core areas include:

1. Applicable standards of environmental health and safety
2. Local health and safety regulations
3. General administration
4. Psychology of resident care
5. Principles of medical care
6. Personal and social care
7. Therapeutic and supportive care/services in long-term care
8. Departmental organization and management
9. Community interrelationships
10. Electives

Students must also complete a semester long, 600 hour internship in a Kansas-licensed adult care home, a long-term care unit of a Kansas-licensed hospital, or a combination of the two. Assisted living and residential health care facilities do not qualify. Enrollment in the internship is by permission only. Students must maintain an overall GPA of 2.5, and a GPA of 3.0 in gerontology courses to qualify for enrollment in GERON 615 Long-Term Care Administration Internship. Students enrolled in the internship will complete an online module that corresponds with the internship. This module will include additional information from required knowledge areas for the licensing exam.

Individuals who have already completed a bachelor's degree may be enrolled in GERON 615 Long-Term Care Administration internship without completing the secondary major if they meet the following requirements:

- Demonstration of proficiency in management and accounting as gauged by career path
- Review of resume and transcripts by Center on Aging staff
- Interview with Center on Aging committee
- Concurrent enrollment or enrollment prior to the internship in GERON 610, Seminar in Long-Term Care Administration is strongly encouraged.



***Center on Aging
103 Leasure Hall
Manhattan, KS 66506
gerontology@ksu.edu***

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Requirements – 30 credit hours total

Required Courses (24 hours)

- ✓ ACCTG 231 - Accounting for Business Operations (3)
- ✓ GERON 315 - Introduction to Gerontology (3)
- ✓ GERON 600 - Seminar in Gerontology Credits: (3)
- ✓ GERON 610 - Seminar in Long-Term Care Administration (3)
(taken prior to or concurrently with GERON 615)
- ✓ GERON 615 - Long-Term Care Administration Internship (9)
- ✓ MANGT 420 - Management Concepts (3)

Elective Courses (take 6 hours from the following list)

- ✓ BIOL 404 - Biology of Aging (3)
- ✓ FSHS 510 - Human Development and Aging (3)
- ✓ GERON 501 - Culture Change in Long-Term Care (1)
- ✓ GERON 502 - Measuring Change in Long-Term Care (1)
- ✓ GERON 503 - Creating Home in Long-Term Care (1)
- ✓ GERON 504 - Strengthening Staff in Long-Term Care (1)
- ✓ GERON 505 - Dining in Long-Term Care (1)
- ✓ GERON 506 - Activities in Long-Term Care (1)
- ✓ GERON 630 - Mental Health & Aging (3)
- ✓ GERON 710 - Creativity and Aging (3)
- ✓ A Leadership Studies course approved by the Gerontology Advisor
- ✓ Additional courses developed or approved by the Center on Aging Director

Note: This program covers required content from the Core of Knowledge for Nursing Home Administrators as defined in K.A.R. 28-38-29, or the “domains of practice,” as defined in K.A.R. 28-38-29. (KAR is Kansas Administrative Regulations for licensure of Kansas Adult Care Home Administrators).

Contact the Center on Aging advisor for more information. See www.humec.k-state.edu/aging/programs/line-schedule.php for current course offerings. 8/4/11