

**Department of Apparel, Textiles and Interior Design  
College of Human Ecology  
Kansas State University**

**Apparel and Textiles Professional Advisory Board Bylaws**

**ARTICLE I: NAME**

The name of the organization shall be the Apparel and Textiles Professional Advisory Board (Board).

**ARTICLE II: PURPOSE**

The purpose of the Apparel and Textiles Professional Advisory Board is to help the Department of Apparel, Textiles, and Interior Design (ATID) strengthen its teaching, scholarship, and outreach activities; improve its facilities; and expand its base of support among alumni and the apparel marketing and design professions. Board members actively participate in advancing the Apparel and Textiles Program's progress toward accomplishment of its mission and the development of partnerships to enhance the program's effectiveness. Specifically, Board members shall:

1. **Provide advice** from the perspective of the apparel marketing and design professions and related professional and business enterprises on areas of competitive advantage and contemporary issues impacting the AT Program.
2. **Provide a connection** between our faculty and students and the various business and professional entities we serve.
3. **Provide leadership** in the form of engagement, service, and fundraising.

**ARTICLE III: MEMBERSHIP**

**SECTION I – Board Composition**

The Board shall be composed of invited professionals from industries associated with a wide range of apparel marketing and design and related businesses. Each professional board member holds one vote. The department head (or his/her) designee shall serve as an ex-officio member of the board with voting privileges. The Apparel and Textiles faculty participate in the board meetings but do not hold voting privileges.

**SECTION II – Nominations**

Extension of invitations for membership to the board may only be made by the ATID Department Head or his/her designee. Current Board members, faculty of the Apparel and Textiles Program, or the Dean of the College of Human Ecology may propose individuals to be considered for nomination to the Board.

**SECTION III – Size of Board and Term of Office**

1. There will be a limit of 20 members of the Apparel and Textiles Professional Advisory Board.

2. Apparel and Textiles Advisory Board members are asked to serve a minimum of a three-year term of service. Board members may serve two, consecutive terms three-year, however, board members must take at least one year off before reappointment to the board.

#### SECTION IV – Responsibilities

The responsibilities of the Apparel and Textiles Professional Advisory Board are to:

1. Increase the AT Program's outreach to professionals and those in apparel marketing and design professional-related industries, thus strengthening relationships with entities external to the university.
2. Help with placement of summer or semester-long student internships, research projects, or work experiences in a business or corporate setting.
3. Help with mentoring students and recruiting well-qualified individuals for the program.
4. Participate in attracting prominent professionals to the campus as guest lecturers.
5. Identify areas of competitive advantage for Kansas State Apparel and Textiles graduates. Provide an interchange of ideas concerning long-range planning, support needs, and other issues.
6. Identify contemporary issues in the apparel marketing and design professions to which students should be exposed. Provide advice from the perspective of alumni, successful practitioners, industry and business leaders regarding the efficiency of internal operations, course offerings and sequencing.
7. Promote the image of the Apparel and Textiles Program, the ATID Department, the College of Human Ecology, and Kansas State University.
8. Participate in fundraising activities directed by the College of Human Ecology's Development Officer or her/his designee.
9. Assist faculty research efforts by identifying possible research topics, suggesting possible funding sources, and making contacts that can aid in the researcher's endeavors. Help with placement of industry work experiences for faculty.

#### SECTION V – Membership Discontinuance

Members may resign before the end of their term; or are removed by the ATID Department Head. The ATID Department Head has the right to remove Apparel and Textiles Professional Advisory Board members at her/his sole discretion.

### **ARTICLE IV: MEETINGS**

#### SECTION I – Time and Location

1. The Board will meet at least once annually. The ATID Department Head or her/his designee can call additional meetings.
2. Electronic meetings (phone teleconference, e-mail, desktop video, etc.) can be scheduled by the ATID Department Head or her/his designee whenever the need arises.

#### SECTION II – Procedures

1. All meetings shall be conducted according to Roberts Rules of Order.
2. A simple majority of the members of the Board will constitute a quorum.

3. Except as otherwise specifically provided herein, a majority of those present and voting at a meeting at which a quorum is present shall decide all questions.

#### **ARTICLE V: COMMITTEES**

The ATID Department Head or her/his designee can appoint Board members to *ad hoc* committees as necessary to address specific matters to bring before the Board.

#### **ARTICLE VI: DISCLAIMER OF LIABILITY**

The Apparel and Textiles Professional Advisory Board does, by this article, for itself and on behalf of its individual members, disclaim any and all liability for any losses, claims, demands, or actions arising or resulting from the recommendations or advice made or given in good faith to the Department of Apparel, Textiles, and Interior Design of the College of Human Ecology at Kansas State University pursuant to activities anticipated herein. It is intended that the Department of Apparel, Textiles, and Interior Design exercise independent judgment and evaluate for itself the usefulness of the advice and recommendations given by the Apparel and Textiles Professional Advisory Board.

#### **ARTICLE VII: ADOPTION OF BYLAWS**

These Bylaws were adopted by the Apparel and Textiles Professional Advisory Board through an electronic mail vote on June 27<sup>th</sup>, 2012.

#### **ARTICLE VIII: INTERPRETATION AND AMENDMENT OF BYLAWS**

##### **SECTION I – Interpretation**

All questions of construction and interpretation of these Bylaws shall be resolved by the Board in consultation with the Apparel and Textiles Program faculty and ATID Department Head. The Board's decision shall be final and binding.

##### **SECTION II – Amendments**

These Bylaws may be amended or repealed, in whole or in part, by the Board. Revisions to the Bylaws can be proposed by any Board member or any member of the Apparel and Textiles Program faculty. Proposed revisions must be distributed in writing to all members of the Board and Apparel and Textiles Program faculty in a reasonable time so that action on the proposal can be taken at the next meeting.