

PEAK 2.0 EVALUATION PREPARATION AUDIT | CORE: DECISION-MAKING RESIDENT CARE

DOCUMENT REVIEW

Instructions: Review the training outline used by the home for Risk training in the past PEAK year and answer the questions below.

	Questions	YES	NO
1	Does the Risk training clarify the organization’s position on Risk?		
2	Does the Risk training address how to respond to a resident making a risky decision?		
3	Does the Risk training discuss the need to consider the severity of the risk involved in the decision being made by the resident?		
4	Does the Risk training address the need to determine why a person is making the choice they are making?		
5	Does the Risk training address the need to discuss alternatives to mitigate risk with the resident?		
6	Does the Risk training address the need to educate residents about consequences of their decisions?		
7	Does the Risk training cover how to document these situations?		
8	Does the Risk training cover how to Care plan risky decisions?		
9	Does the Risk training encourage the team to make decisions based on individual needs and situation of each elder?		

Instructions: Review attendance records of Risk training completed in the past PEAK year and answer the question below.

	Question	YES	NO
1	Does the home have evidence that 90% of the staff have completed the Risk training in the past PEAK year? <i>(To calculate this %, divide the number of staff who have received this training by the total number of team members who are scheduled to work every week, either full or part time. Seasonal or PRN staff do NOT need to be included.)</i>		

Discuss the findings of the audit as a team. Any “No” response *could* indicate an area of concern during your evaluation. Review the criteria for this core and discuss your current practices to see if they meet the criteria for this core. If not, discuss changes that may need to be made.

TEAM INTERVIEW

Instructions: Gather team members from different areas of the organization to discuss the following questions. Be sure to include direct caregivers in this discussion. **Any “No” response *could* indicate an area of concern during your evaluation. Review the criteria for this core and discuss your current practices to see if they meet the criteria for this core. If not, discuss changes that may need to be made.**

Supporting Practice #1- Shared Understanding			
	Question	YES	NO
1	Do all direct caregivers know how to respond to residents on the spot as the developed risk training guides them to do?		

Supporting Practice #2- Access to Information and Resources			
	Question	YES	NO
1	Is there a system in place for direct caregivers to access information about special health needs of each resident in their work area?		
2	Do direct care staff have access to contact information for resident loved ones?		
3	Are direct caregivers empowered to make independent contact with loved ones as directed by residents?		
4	Is transportation readily available for direct caregivers to support resident requests including during evening hours and weekends?		
5	Is a system in place to empower direct care staff to assist residents with access to their spending money accounts when administrative staff are out of the building?		

Notes: _____

