# PEAK 2.0 Times

Kansas
Department for Aging and Disability Services

*This newsletter is brought to you by the Kansas State University Center on Aging through a grant from the Kansas Department of Aging and Disability Services*

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**NOTE:**

This newsletter is directed to homes that have written and are working on a PEAK 2.0 action plan ONLY. If you are new to the PEAK 2.0 program, information in this newsletter DOES NOT pertain to you this year. You will go through a similar process in subsequent years of the program.

## Note from PEAK 2.0 Coordinator

It is hard to believe that we are gearing up for evaluation time, but here we are. In this newsletter, we aim to help you better understand what to expect from the evaluation. At this time, you should be working hard with your teams to complete the activities you laid out in your action plan. The rest of this newsletter details out how the evaluation process will work and when we will be collecting information from you about your PEAK 2.0 progress. It will be important for you to read this information thoroughly because there are points in this process where we will need you to respond to us with your preferences. We are excited to begin talking with you about your progress and hear your stories.

*-Laci Cornelison, PEAK 2.0 coordinator*

"Obstacles are those frightful things you see when you take your eyes off the goal."

*–Henry Ford*

# Timeline for Evaluation Process

## General Description of the Evaluation Process:

All homes that enrolled in April of 2012, wrote an action plan, and have an active incentive payment, will participate in an evaluation. Homes will complete the KCCI instrument and either participate in a video/phone call evaluation OR be selected randomly for a site visit. The outcome of this evaluation will determine fiscal year 2014-15 PEAK 2.0 incentive payments and next steps in the program. What follows is a more detailed description of what to expect and timeline of events.

## December 2

PEAK staff will send an email to your PEAK 2.0 contact person (If you are unsure who is listed for your organization, email the ksucoa@gmail.com) requesting that you submit your preferences for an evaluation time in March. Instructions about submitting your preferences will be included in the email. Evaluation will be done through Zoom (see Q & A in this newsletter for more information) or by conference call.

## December 20

PEAK staff will send an email to your PEAK 2.0 contact person with the final evaluation schedule. In this email, you will also be instructed to prepare some information to be handed in prior to your evaluation call. Information requested will be directly related to the specific cores your home selected in your action plan. You will only submit information related to the cores you selected. If you are chosen to have a site visit evaluation, you will be notified at this time. The site visit will happen in place of the phone/Zoom evaluation. You will not do both.

## January 15, 2014

Information requested about the specific cores your home selected are due to the Center on Aging. Details about what and how these should be submitted will be included in the email on **Dec. 20th**.

## February 3rd, 2014

All homes complete and submit KCCI surveys. Follow the instructions included in the email on **Dec. 20th**.

## The month of February

The PEAK team will travel and visit 25 random homes to do an in-person evaluation on the four cores the home selected in the action plan. If you receive a site visit, your evaluation call in March will be cancelled because the evaluation takes place at the visit.

## February 28, 2014

The PEAK team will provide your home with the results of your KCCI surveys. At this time you will also receive your initial scores from the start of the program for comparison purposes. These scores are for your information and do not have any bearing on your standing (level) in the program at this time.

# Timeline for Evaluation Process (Continued)

**The month of March**

The PEAK team will conduct phone/Zoom evaluations (final schedule emailed out **Dec 20th)** with each home that has an active action plan (enrolled in PEAK **July of 2012**). This evaluation is based on self-report. The PEAK team will ask questions related to each core selected by your home. To pass on to level 2 the home must demonstrate 100% completion of 3 of the 4 cores written about in the action plan. If you feel you have not achieved this and will not reach the goals by the end of this fiscal year (**July 2014**) please contact the PEAK team. Your home will continue to be eligible for the incentive, but will not need to have a phone/Zoom evaluation. We will place you in a different PEAK track called "The Foundation" (details released in **December 2013**).

**By March 30**

The PEAK team will notify your home of the outcome of the evaluation, including feedback. We will instruct you of the next steps based on your results including re-enrollment deadlines. Incentives achieved through the evaluation will be distributed **July 1st, 2014**.

## What if our home does not pass the evaluation?

Homes are eligible to re-enroll in the program (application due **April 30, 2014**) and participate in "The Foundation" activities (details released **December 2013**).

## What if our home passes the evaluation?

High fives to your team! In addition, homes' incentives begin being paid **July 1, 2014** at level 2 AND you may re-enroll (application and all materials requested due **April 30**) in the program at level 1 (level 2 ($1.00) + level 1 ($.50) = $1.50) per Medicaid resident per day. For homes that choose to re-enroll in the program, an action plan is required and is due **May 30, 2014**.

**If you feel that there is no way that you will achieve your action plan goals by the end of the fiscal year (July 30, 2014), please notify us by December 13, 2013. You will still be eligible for the PEAK 2.0 incentive; however, you will be directed to enroll in "The Foundation" activities. Details about "The Foundation" will be released in December.**

# Questions & Answers

**I feel we are ready to move up to level 3 in the program, what do I do?**
Contact the PEAK team by Dec. 20th, 2013, and we will include additional questions in the evaluation phone/Zoom call in March. To be eligible for level 3, a home must meet KDADS criteria in all 12 core areas. If the evaluators feel a home is ready to be considered for level 3, the home will receive a site visit sometime between April and June. Homes that achieve level 3 will receive their incentive July 1, 2014.

**What if we are not close to meeting the goals we set in our action plan?**
Contact the PEAK team as soon as possible, preferably by Dec. 13th, 2013. You will not need to participate in the evaluation phone/Zoom call. You will continue to be eligible for an incentive ($.50 per Medicaid resident per day) by participating in "The Foundation" activities (details released December 2013).

**What is Zoom?**
Zoom is video conferencing software that makes it possible to see each other and have a conversation without being in the same location. Zoom is easy to install and free for you to use with a link from us. We will provide you with instructions as the evaluation nears. In order to participate by Zoom, your computer should have a built in microphone, a webcam, and high speed internet connection. Alternatives are available for those who do not have these specifications.

**More Questions?**
**Contact us to learn more.**
**Email:** ksucoa@gmail.com
**Phone:** (785) 532-2776
**Website:** http://www.he.k-state.edu/aging/outreach/peak20/

**Find us on YouTube at www.youtube.com/KSUCOA**

Kansas State University Center on Aging
103 Leasure Hall, Manhattan, KS 66506-3501
785-532-5945